



FRSecure University Payment, Refund and Change Policies

Payment Policy

Tuition for the course or workshop must be paid prior to or at the time of course attendance.

Upon registration, we will send you an invoice. We currently only accept payment by check.

Payment Address:

FRSecure
ATTN Finance
5909 Baker Road Suite 500
Minnetonka MN 55345

All workshop seats are available on a first-come, first-serve basis and are not guaranteed until payment in full has been received.

Cancellation Policy

Cancellation by FRSecure: FRSecure reserves the right to cancel a scheduled session if, two weeks prior to session date, there are less than six paid participants. If a session is cancelled by FRSecure for this or any reason, attendees will be given the opportunity to reschedule to any session with an available seat up to three months from the date of the cancelled session.

Cancellation by Attendee: Cancellation of registration by the attendee is subject to the Refund and Transfers and Substitution policies.

Refund Policy

All cancellation requests must be submitted in writing to CustomerService@frsecure.com.

Cancellations received more than 30 days prior to the course will receive a refund of the full tuition cost, less a \$250 cancellation fee.

Cancellations received 14-30 days prior to the onsite course, will be refunded (50%) of the original tuition cost, less the \$250 cancellation fee. You may apply the tuition to another course if you register the same day.

Cancellations received less than 14 days prior to the class are non-refundable.

Transfers and Substitutions

Transfer requests must be made more than 14 days prior to the course start date. If you wish to transfer to a different class, there is a \$500 change fee.

Within 14 days of the course start date transfers are not allowed. You will need to cancel your reservation and register for a new course. The standard cancellation and refund policies apply.

If you have any questions or comments, contact the FRSecure team at CustomerService@frsecure.com.